

## 2018 UNIVERSITY OF CALDAS CALL

### COUNTRY COLOMBIA

### MOBILE INCOMING

The purpose of this paper is to summarize the terms in which the University of Caldas offers its programs of student, teaching and research mobility and indicate the requirements and conditions to access them.

Before applying, please note that applicants Students **must complete 50%** of their academic credits or the equivalent of half his undergraduate career to aspire to a place in our University. If there is NO agreement between the University of Origin and our institution, students must cancel for the academic credits of the courses chosen.

### PREGRADO-POSTGRADUATE-MASTER AND DOCTORATE STUDIES

The University has 6 Faculties which include undergraduate and postgraduate programs in arts and humanities; Agricultural sciences; Exact and natural sciences; Legal and social sciences; Sciences for health and engineering.

**NOTE:** For aspiring postgraduate courses, Masters and Doctorate at the University of Caldas, students must apply **only** activities that correspond to the same **level of training and knowledge of their area University Origin to avoid difficulties in registration and subsequent approval or validation at the Universities of origin**, and always must have **the endorsement of the Academic Coordinator or the equivalent in their home university**.

The following link will find all the academic offer: [www.ucaldas.edu.co](http://www.ucaldas.edu.co) link: Academic offerings.

### HOW TO APPLY:

The Office of International Relations at the University of Origin or his substitute, should be sent to the University of Caldas to the office of internationalization, duly **reviewed and endorsed by its programs**, the following documents student interested in making mobility to our University :

1. Postulation letter from University of Origin presenting the student.
2. Acad form Mobility. [www.universidaddecaldas / internationalization](http://www.universidaddecaldas.com/internationalization)
3. Candidate registration Academic Mobility. [www.universidaddecaldas / internationalization](http://www.universidaddecaldas.com/internationalization)
4. Academic history with Accumulated included General Average (GPA).
5. Photocopy of the valid passport.
6. Official certificate of an entity recognized in its país, knowledge of language español - Level B1, if not Spanish-speaking. Caldas University reserves the right **to request written proof or as i like interviewing Skype ved** students to check their level of language.
7. Aspiring arts programs Plastic Arts and Visual Design must submit portfolio on CD / DVD.

8. Applicants to the program of music should send their work shows filmed on CD / DVD or via the Internet.
9. Aspiring academic mobility in Program Music should include videos their musical performances students.
10. All international students must acquire international medical insurance including funeral repatriation valid in Colombia during the time of the exchange and that includes medical and dental services.

IN ADDITION TO THE PREVIOUS STUDENTS OF SCIENCES FOR HEALTH AND MEDICINE, must enclose:

10. Certificate of affiliation to EPS and current student medical accident policy

11. UPDATED vaccination card as follows:

**to. MMR** (measles, rubella and mumps): one (1) dose in a lifetime.

- If it has not been vaccinated, it is preferable to put bivalent (measles rubella) also single dose.

- It is not placed in people over 40 years

**B. Varicella antibody titer.**

- If it is negative, you should get the vaccine. A single dose

**C. Titration of antibodies against hepatitis B**

If the antibodies are below the reference level, a vaccination schedule should be restarted with 3 doses (0-2-2 months); If titers are above the reference level, a booster dose is required (only for Health Science students).

**D. Tetanus vaccination.** If a complete DPT regimen (5 doses) is available and more than 10 years have elapsed since the last dose, a booster should be given with acellular DPT (Tdap). If you do not have the evidence, you should start schematics with Tdap.

**and. Influenza:** an annual dose.

**F. Yellow Fever:** One (1) single dose in a lifetime. No reinforcements required.

**IMPORTANT NOTE: ROTATION APPLICATIONS ONLY ARE ACCEPTED FOR COMPLETE MONTHS, THAT IS, THE STUDENT WILL CURSE FROM 1 TO 30 OF THE RESPECTIVE MONTH, WHICH IS OF YOUR INTEREST. NO ACCEPTED POSTULATIONS BY FRACTION OF MONTH OR STARTING OR TERMINATING IN DIFFERENT DATES.**

ATTACHED file (formats) will be send in case that are required for students applying for undergraduate and graduate rotations through our University and decrees governing the relationship Teaching Service.

For information exclusively for students Health Sciences, please contact: [docencia.servicio@ucaldas.edu.co](mailto:docencia.servicio@ucaldas.edu.co)

## **DEADLINE FOR ENROLLMENT FOR POSTULATE IN UCALDAS:**

**March 12 to April 27:** For exchange start in the second half of the year. The duration of the academic period varies between final week of July and the third week of December.

**September 3 to October 26:** to start exchange in the first half of next year. The duration of the academic period oscillates between the final week of January and the final week of June.

**These documents must be sent in electronic form for the application and analysis to:**

[global.mobility@ucaldas.edu.co](mailto:global.mobility@ucaldas.edu.co)

**Once the University of origin receives the letter of acceptance or the student (when there is no agreement students should pay as a special student- regular), they must send in PHYSICAL before the beginning of the program, or when the student arrives at the University ALL the documents for his documentary file in :**

**Academic Mobility - Internationalization  
Orlando Sierra Hernandez Building, Block B, Office B103  
University of Caldas-Headquarters  
Street 65 N ° 26-10 Postal Code: 170004  
Manizales, Caldas  
Colombia**

## **ACCEPTANCE PROCESS:**

Once received the documents, in line or physical, Academic Mobility Coordination will send the documents to the requested programs where they will be studied by the Program Directors who will review the applications and the Course requests . The student number of subjects that require him at their home university must register, **so the application subjects must have the approval of the Academic Coordinator or the equivalent in their home university.**

Once obtained the response from the Programs, Internationalization of the University of Caldas will send the student an email with the answer, which will be sent simultaneously by email to the International Relations office of the University of origin of the student.

The requested subjects will be informed directly from the Academic Mobility Coordination to the Office of Admissions and Academic Registration with the approval of the same by the Directors of Department taking into account offer and available seats.

## **PERMISSION OR VISA PROCEDURE:**

The communication with the acceptance will be sent to the International Relations Office of the University of origin or whoever does it will contain the following documents that are necessary to obtain the PIP-2 permit, when there is an exchange agreement with the University of Origin, or the student visa if you prefer if you wants to stay in Colombia more than 180 days as a student, in addition to the other requirements found on the page of the Ministry of Foreign Affairs of Colombia [http: // www. Cancilleria.gov.co/services/colombia/visas/temporary/student:](http://www.Cancilleria.gov.co/services/colombia/visas/temporary/student:)

Communication of acceptance of the University of Caldas, accompanied by the guide of reception for student's knowledge .

Copy of the certificate of legal existence and representation of the University of Caldas, issued by the Ministry of National Education.

Copy of the resolution of recognition of legal status of the University of Caldas.

The PIP-2 permit is granted for 90 days, renewable for a further 90 days. Under no circumstances may it remain for more than 180 days during the same year; In that case, you must process VISA before entering Colombia.

**IMPORTANT NOTE:** All students entering a semester or temporary residence at the University of Caldas must be filed in the Office of **Internationalization within three (3) days of admission to the University to present:**

- An **international medical insurance** which should cover from entering the country and until his return to cover medical expenses and general and specific dental emergency repatriation insurance;
- To be able to make its report to **Migration Colombia**, copy of your passport (biographical part) and a copy of the sheet which has been printed legibly entry to our country.

**SPECIAL REQUIREMENTS FOR UNDERGRADUATE STUDENTS:**

Undergraduate students from fifth **semester** \* with academic excellence, with weighted average cumulative 3.8 / 5.0 (grading scale 1.0 - 5.0) minimum. \* **To apply to the University of Caldas, you must have 50% of the credits approved of your program.**

**NOTE:** The University of Caldas promotes and disseminates policies associated with international calls, without prejudice to the responsibility of each applicant to consult and correctly apply to each program offered.

With special consideration and appreciation,

Academic Mobility - Internationalization